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**ubZfnYyh& 110016** **KENDRIYA VIDYALAYA SANGATHAN (HQ)**

**18, INSTITUTIONAL AREA, SHAHEED JEET SINGH MARG,**

**NEW DELHI-110016**

**दूरभाष/ Tel-26858570, फैक्स/FAX-26514179**

**Recruitment of Joint Commissioner (Finance) in Kendriya Vidyalaya Sangathan to be filled through Direct Recruitment**

 The Kendriya Vidyalaya Sangathan, an autonomous organization under the Ministry of Human Resource Development, Govt. of India invites applications for direct recruitment of one post of Joint Commissioner (Finance) in Kendriya Vidyalaya Sangathan (HQ), New Delhi in the Pay Level -13 (Rs.123100-215900/-) plus allowances applicable to KVS rules as per qualification, experience and age as under.

**Essential:**

1. Degree of recognized University.
2. 15 years’ experience in budget/accounts work out of which at least 10 years in a senior supervisory Level.

**Age Limit:** 50 years (by the last date of submission of application). But no age bar in the case of employees of the Kendriya Vidyalaya Sangathan. Age relaxation for OBC/SC/ST as applicable under the Govt. of India Rules would be applicable.

1. The Joint Commissioner (Finance) is to advise the Commissioner in financial accounting and audit and all policy matters relating to Finance preparation of Budget, Pay & Allowances, Pension, submission of Annual Accounts, Audit Report. The incumbent shall be required to manage the affairs of the Kendriya Vidyalaya Sangathan Employees Provident Fund, Group Insurance Scheme etc. and also to function as the Secretary of the two Standing Committees viz (i) Finance Committee and (ii) Works Committee of the Sangathan. The candidates should possess necessary skills and experience of Finance/accounts works in a computerized environment.
2. The officer selected will be posted at the Kendriya Vidyalaya Sangathan (HQ) New Delhi. He is entitled for Type-V accommodation; however in the eventually of non-availability of accommodation, HRA shall be payable as per rules.
3. The applications shall be scrutinized and eligible candidates shall be called for interview at Delhi. No TA/DA will be paid to the candidates for attending the interview.

4. Eligible candidates should submit their applications through proper channel in the prescribed proforma along with a demand draft of Rs.1500/- (Rupees Fifteen Hundred only) drawn in favour of ‘**KENDRIYA VIDYALAYA SANGATHAN’**payable at New Delhi **(NO FEE IS REQUIRED TO BE PAID BY SC/ST CANDIDATES)** so as to reach the **Joint Commissioner (Admn.), Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016** latest by 20.04.2020. Prescribed proforma can be downloaded from the Sangathan’s website ‘www.kvsangathan.nic.**i**n’**.**

**JOINT COMMISSIONER (ADMIN.)**